



New Application

Additional Loan

Renewal

Restructuring

In case of loan renewal or restructuring, are there any updates from previous submission? Yes No (If yes, kindly provide details)

BUSINESS LOAN APPLICATION FORM

Cooperative Partnership One-Person Corporation Corporation

(Please mark the appropriate boxes and indicate N/A if not applicable)

A. BUSINESS INFORMATION

Registered Business Name (Trade Name):

Principal Business Address: (Unit #, Building/House #, Street, Subdivision/Barangay/District, Municipality/City, Province, Zip Code)

Website/social media (Business):

TIN:

Business address ownership: Owned (unencumbered) Owned (mortgaged) Rented

Years the Business has been in operation: \_\_\_\_\_ years

Number of branches: \_\_\_\_\_ Number of subsidiaries: \_\_\_\_\_

Nature of Business (Based on PSIC reference):

Please specify business activity:

Table with 4 columns: Business registration (Check all that apply), Date of Business Registration (mm/dd/yyyy), Expiry Date of Registration (mm/dd/yyyy), Registration Number. Rows include CDA, DTI, SEC, BIR, Barangay/Mayor's Permit, Others (Please specify):

Indicate whether the business: Is at least 51% (majority) owned by female/s Is at least 20% owned by female/s; AND (i) has at least 1 woman as CEO/COO/President/Vice President; AND (ii) 30% of directors composed of women, where a board exists

Firm Size (Total assets exclusive of the land on which the business entity's office, plant and equipment are situated) Micro (not more than Php 3M) Small (Php3,000,001 to 15M) Medium (Php15,000,001 to 100M)

Annual Sales or Revenue: Php \_\_\_\_\_ Number of employees: (Please indicate all paid employees and/or directly involved in business operations) Full-time: \_\_\_\_\_ Part-time/Contractual: \_\_\_\_\_

B. CONTACT INFORMATION

Authorized Representative 1: (First Name) (Middle Name) (Last Name) (Suffix, if applicable) Government ID: Date of Birth (mm/dd/yyyy) Mobile Number: Landline No. (Area Code, Number) Email Address: Sex: Male Female

Authorized Representative 2: (First Name) (Middle Name) (Last Name) (Suffix, if applicable) Government ID: Date of Birth (mm/dd/yyyy) Mobile Number: Landline No. (Area Code, Number) Email Address: Sex: Male Female

Top Trade References: (use additional sheet if necessary)

Table with 4 columns: Name of Top Suppliers, Goods Supplied/ Services Rendered, Contact Person, Contact Number. Also includes Name of Top Customers, Goods Purchased/Services Availed, Contact Person, Contact Number.

C. LOAN APPLICATION INFORMATION

Loan amount applied for (subject to the approval of the bank): Php \_\_\_\_\_ Tenor: \_\_\_\_\_ months

Proposed frequency of repayment: Weekly Monthly Quarterly Annually Lump sum Others (Please specify): \_\_\_\_\_

Loan Facility: Credit Line Term Loan Others (Please specify): Loan Purpose: Working capital (including receivables and inventory financing) Construction/Development of real estate Acquisition of real estate Loan takeout/refinancing Business expansion Purchase of equipment/motor vehicles Purchase of biological asset Others (Please specify):

Type of Loan: Unsecured Loan Secured Loan If secured loan, please mark appropriate box/es: Loan secured by real estate (e.g., land, buildings) Loan secured by movable property: Receivables & any other claims to payment Intellectual Property Others (Please specify): Title documents (e.g., warehouse receipt, bill of lading) Equipment Financial assets (e.g., deposits, tradable securities, company shares) Inventory Loan backed by third party credit guarantee/continuing suretyship

1 This information will solely be used to monitor information on business ownership/management in the country. Responses in this part will not affect the assessment and approval of your loan application.

2 Subject to bank verification

3 The size the firm is being collected for the BSP's monitoring purposes

4 Additional borrower information such as but not limited to the following may be obtained using a separate sheet/form: co-borrower, dependents, questionnaire on politically exposed person (PEP) and Foreign Account Tax Compliance Act (FATCA)

5 As may be applicable

<b>D. FINANCIAL INFORMATION</b>							
<b>Source of Funds for</b>		Revenue		Savings and/or Investment			
<b>Repayment of Loans:</b>		Asset Sale		Others (Please specify): _____			
<b>Existing Deposit and E-Money Accounts</b> (please indicate top 3 in terms of outstanding balance, use additional sheet if necessary)							
Name of Financial Institution	Type of Account				Year Opened	Type of Account Ownership	
	Savings	Checking	E-wallet	Others (Please specify)		Personal	Business/Merchant
	Savings	Checking	E-wallet	Others (Please specify)		Personal	Business/Merchant
	Savings	Checking	E-wallet	Others (Please specify)		Personal	Business/Merchant
<b>Existing Loans</b> (please indicate top 3 in terms of loan amount, use additional sheet if necessary)							
Name of Financial Institution	Loan amount	Date Granted (mm/yyyy)	Maturity Date (mm/yyyy)	Outstanding Balance	Collaterals offered (if applicable, indicate if real estate, movable property, etc.)		
<b>Existing Credit Cards</b> (please indicate top 3 in terms of credit limit, use additional sheet if necessary)							
Name of Financial Institution	Credit Limit		Outstanding Balance		Type of Ownership		
					Personal	Business	
					Personal	Business	
					Personal	Business	
<b>E. UNDERTAKING/DECLARATION</b>							
<p>I/We hereby confirm that all information and supporting documents provided herein are true, accurate and complete and I/we agree to notify the financial institution of any changes in any of the information supplied. The financial institution can withdraw or cancel any loan approval if any major information and supporting documents are found to be materially inaccurate.</p> <p>I/We authorize the financial institution to obtain relevant information as it may require concerning this application.</p> <p>I/We understand and agree that additional undertaking/declaration, not stated in this form, may be required by the financial institution.</p> <p>I/We hereby agree that this application shall be subject to applicable laws (BSP circulars, rules and regulations) and policies of BDO Group.</p>							
<b>F. DATA PRIVACY CONSENT</b>							
<p>In compliance with the requirements of the Data Privacy Act (DPA), I/we hereby authorize and give my/our consent to BDO Group, consisting of BDO Unibank, Inc. and its subsidiaries [the members of the BDO Group may be accessed at <a href="https://www.bdo.com.ph/privacy-statement">https://www.bdo.com.ph/privacy-statement</a>], on the general use and sharing of information obtained in the course of any transaction/s pursuant to my banking relationship with it. Personal information and sensitive personal information<sup>6</sup> may be collected, processed, stored, updated, or disclosed by the bank:</p> <ul style="list-style-type: none"> <li>a. for legitimate bank-related purposes and requests;</li> <li>b. to implement transactions which the borrower requests, allows, or authorizes;</li> <li>c. to comply with the bank's internal policies and its reporting obligations to government authorities under applicable laws; and</li> <li>d. to offer and provide new or related products and services of the bank, its affiliates and subsidiaries through mail, email, SMS or other means of communication.</li> </ul> <p>I/We confirm that I/we am/are aware that, in case of unlawful acquisition, inaccuracy, and error, I/we have the right to access, update, dispute, block, or correct certain personal information, or withdraw my/our consent to the use of any information provided herein, subject to the rights and limitations under the DPA.</p> <p>I/We understand that this consent shall continue to be in effect for ten (10) years from my/our last transaction date with any member of the BDO Group or until expiration of the records retention limits set by applicable banking laws, whichever comes later.</p> <p>I/We further warrant that, prior to submitting to the financial institution any information (including personal information) of an individual; I/we have obtained all necessary authorizations and consents as may be required by applicable confidentiality and data privacy laws or agreement to enable the bank to process such information.</p> <p>I/We understand that should I/we wish to access, update, dispute, block, or correct certain information, or withdraw consent to the use of any of the information provided herein, subject to the rights and limitations under the DPA, I/we may communicate with the BDO Group's Data Protection Officer through the email address found at <a href="https://www.bdo.com.ph/privacy-statement">https://www.bdo.com.ph/privacy-statement</a>, and may lodge complaints with, and/or seek assistance from the National Privacy Commission.</p> <p>I/We understand that my/our basic credit data, as well as any regular updates or corrections thereof, are mandated to be submitted to the Credit Information Corporation (CIC) pursuant to R.A. 9150 and its Implementing Rules and Regulations for consolidation and disclosure as may be authorized by the CIC. Consequently, my/our basic credit data may thus be shared with other lenders authorized by the CIC, and other reporting agencies duly accredited by the CIC, for the purpose of establishing my/our creditworthiness.</p> <p>I/We understand and agree that additional data privacy provisions, not stated in this form, may be required by the financial institution.</p> <p>I/We have read and understood and consent to be bound by all the terms and conditions stated above.</p>							

\_\_\_\_\_  
**Signature above Printed Name and Designation of Authorized Signatories**

\_\_\_\_\_  
**Date**

Third party credit guarantor and/or security grantor (i.e., a person or entity who grants a security interest in collateral to secure the obligation of the borrower)

Printed Name	Affiliation	Relationship with Borrower	Contact Information (address, contact number)
1.			
2.			
3.			

For concerns, contact us thru our 24x7 hotline (+632)8631-8000 or email us via [callcenter@bdo.com.ph](mailto:callcenter@bdo.com.ph).  
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<sup>6</sup> Name, address, gender, age, marital status, contact details, birthday, SSS/GSIS, TIN, education, employment or financial or medical information, spouse details, preferences, behavior, and other information classified as "personal data", "personal information", or "sensitive personal information" under the DPA, and those of the Borrower's authorized representative/s, as well as accounts, transactions, and communications.

**CHECKLIST OF SUPPORTING DOCUMENTS**

The checklist enumerates the types of supporting documents that the borrower may present to facilitate the financial institution’s evaluation of the loan application. **Borrowers are not expected to provide all the listed documents but only those that are applicable.**

After the initial loan application screening, additional information (using separate sheet or form) may be requested to further evaluate the loan application and the security being offered. The financial institution may also require additional documents, as deemed necessary.

For the financial institution to better consider the application, additional post-approval documents not specified in the list may be required, as applicable.

<p><b>Basic Documents</b></p> <ul style="list-style-type: none"> <li>Filled-out and signed application form</li> <li>Clear copy of one (1) valid government-issued ID of authorized representative, if applicable</li> <li>Board/Partnership Resolution or Secretary's Certificate authorizing the loan and indicating the authorized person/s to transact with the bank and sign relevant documents</li> <li>Special Power of Attorney, if applicable</li> <li>Certificate of Registration with Farmers and Fisherfolk Enterprise Development Information System (FFEDIS)</li> </ul> <p>Proof of Business Registration and Supporting Documents: <i>(Please check applicable item/s)</i></p> <ul style="list-style-type: none"> <li>Cooperative <ul style="list-style-type: none"> <li>Certificate of Registration with Cooperative Development Authority (CDA)</li> <li>Certificate of Compliance, if applicable</li> <li>List of elected officers</li> </ul> </li> <li>Partnership <ul style="list-style-type: none"> <li>Certificate of Registration with Securities and Exchange Commission (SEC)</li> <li>Articles of Partnership</li> </ul> </li> <li>Corporation/One-person Corporation <ul style="list-style-type: none"> <li>Certificate of Registration with SEC General Information Sheet (GIS), if applicable</li> <li>Latest amended Articles of Incorporation and By-Laws</li> </ul> </li> </ul> <p><b>Income Documents</b> <i>(Please check applicable item/s)</i></p> <ul style="list-style-type: none"> <li>Photocopy of Audited Financial Statements for the past 3 years with latest Income Tax Return (ITR) or Photocopy of in-house financial statements or pre-operating financial statements</li> <li>Bank statements or photocopy of passbook for the past 6 months</li> <li>Business background/Company profile</li> <li>Proof of other income, <i>if any</i></li> </ul> <p><b>Other Supporting Documents</b></p> <ul style="list-style-type: none"> <li>Billing statement of utilities for the past 3 months</li> <li>Statement of Account from current lender and official receipts for the past 3 months <i>(if loan purpose is refinancing/loan takeout)</i></li> <li>Others <i>(please specify):</i> _____</li> </ul>	<p><b>Supporting documents for secured loan</b></p> <p><b>Security Documents</b> <i>(Please check applicable item/s)</i></p> <ul style="list-style-type: none"> <li>Photocopy of Transfer Certificate of Title (TCT)/ Condominium Certificate of Title (CCT)</li> <li>Photocopy of Tax Declaration (for land and improvement) <ul style="list-style-type: none"> <li>Location/Vicinity Map</li> </ul> </li> <li>Land Transportation Office (LTO) Official Receipt (OR)/ Certificate of Registration (CR) or Deed of Sale of Motor Vehicle</li> <li>Reservation Agreement or Contract to Sell or Statement of Account (for Deed of Assignment (DOA) accounts only)</li> </ul> <p>If secured by a Continuing Suretyship:</p> <ul style="list-style-type: none"> <li>Basic Documents (as enumerated in this form) of the Surety</li> <li>Income Documents (as enumerated in this form) of the Surety</li> </ul> <p>If construction loan</p> <ul style="list-style-type: none"> <li>Building/Floor plan of proposed improvement</li> <li>Bill of materials</li> <li>Specification of proposed finishes</li> <li>Building permit</li> </ul> <p>Others</p> <ul style="list-style-type: none"> <li>Appraisal fee</li> <li>Additional security documents <i>(Please specify):</i> _____</li> </ul> <p><b>Post-approval requirements for real estate collateral-backed loans</b> <i>(Please check applicable item/s)</i></p> <ul style="list-style-type: none"> <li>Original owner’s copy of TCT/CCT</li> <li>Original Tax Clearance</li> <li>Certified true copy of latest Tax Declaration</li> <li>Insurance policy/ies (for properties with improvements)</li> <li>Master Deed of Declaration (for condominium only)</li> <li>Photocopy of latest full year Real Estate Tax Receipt (RETR)</li> <li>Price quotation of the property (for property acquisition)</li> <li>Affidavit of Consent to Mortgage Family Home</li> <li>Others <i>(please specify):</i> _____</li> </ul> <p><b>Other post-approval requirements</b></p> <ul style="list-style-type: none"> <li>Certificate of Ownership for movable property (e.g., motor vehicles, etc.)</li> </ul>
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CIF Number  
(for internal use)

**I. BORROWER INFORMATION**

Business Name

Trade Name (SEC/DTI Approved)

Are you an existing BDO Customer?  Yes  No | BDO Product Type  Deposits  Cards  Loans  Wealth Management  Insurance  
(If 'Yes', select the 'BDO Product Type/s' that you have.)

Additional Borrowers

Co-Borrower Full Name (for individual) / Co-Borrower Business Name (SEC/DTI Approved, for business)

Date of Birth / Incorporation  
(mm/dd/yyyy)

JSS / Mortgagor / Co-Mortgagor

Last Name	First Name	Middle Name	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Date of Birth  
(mm/dd/yyyy)

JSS / Mortgagor / Co-Mortgagor's Spouse

Last Name	First Name	Middle Name	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Date of Birth  
(mm/dd/yyyy)

**II. ADDITIONAL CONTACT INFORMATION**

Business Email Address

Business Landline Number

Country Code Area Code Landline Number Local (if applicable)

Business Mailing Address (If different from 'Business Address'. Otherwise, tick 'Same as Business Address')

Same as Business Address

Unit No. Building / No. Block. Street Subdivision / Village / Barangay

City / Municipality

Province / State

Country

Zip Code

Factory / Branch Address (If the business has a Factory or Branch address in addition to the 'Business Address', provide one below.)

Unit No. Building / No. Block. Street Subdivision / Village / Barangay

City / Municipality

Province / State

Country

Zip Code

**III. ADDITIONAL BUSINESS AND FINANCIAL INFORMATION**

Business Registration

- Domestic
- Foreign

Business Type

- Single Proprietorship
- Partnership
- Joint Venture
- Corporation
- Treasurer-In-Trust For
- Association / Coop / Organization
- Non-Profit Organization
- Government Owned & Controlled Corporation
- Embassy / Diplomatic Mission / Attached Office

Place of Incorporation

City / Municipality

Province / State

Paid Up Capital

**IV. ADDITIONAL LOAN INFORMATION**

Equity / Downpayment

The amount you will be committing as downpayment in PHP

Fixing Period

The time period where the interest rate is fixed. From 1-5 years. Applicable for loans secured by a real estate mortgage.

V. ADDITIONAL COLLATERAL INFORMATION FOR THE PURCHASE OF MOTOR VEHICLES OR EQUIPMENT (PROVIDE IF APPLICABLE)

Vehicle Selling Price  
in PHP

Year Model, Brand and Model Name  
(ex. 2020 Brand A, Model B)

Vehicle Type

- Motorcycle       SUV  
 Sedan             LCV  
 MPV                 Truck  
 AUV

Vehicle Classification

- Brand New  
 Used

Vehicle Use

- Personal       Business

Purpose of Auto Loan

- Purchase       Refinancing

VI. ADDITIONAL COLLATERAL INFORMATION FOR A LOAN SECURED BY REAL ESTATE (PROVIDE IF APPLICABLE)

Collateral / Property Address

Unit No. Building / No. Block, Street		Subdivision / Village / Barangay	
City / Municipality	Province / State	Country	Zip Code

TCT / CCT No. of Property

Name of Property Owner

Name of Contact Person

Last Name	First Name	Middle Name	Suffix
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Mobile Number of Contact Person

Country Code	Mobile Number
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Type of Collateral

- Vacant Lot       House and Lot       Townhouse       Condominium  
 Factory / Warehouse       Building

Use of Collateral

- Residence       Commercial       Industrial       Agricultural

VII. ADDITIONAL COLLATERAL INFORMATION FOR A LOAN SECURED BY MOVABLE PROPERTY (PROVIDE IF APPLICABLE)

Collateral Name

The name of the collateral or surety

Collateral Description

Detailed description of the collateral and/or sureties that you will use to secure your loan

Collateral Value

Nominal value of the collateral or surety

VIII. LOAN ACCOUNT INFORMATION

Which mobile number will you assign to this account?

- Corporate Mobile Number (provide below)

Which email address will you assign to this account?

- Business Email Address       Alternate Email Address (provide below)

Which mailing address will you assign to this account?

- Business Address       Mailing Address       Alternate Address (provide below)

Unit No. Building / No. Block, Street		Subdivision / Village / Barangay	
City / Municipality	Province / State	Country	Zip Code

**IX. REGULATORY REQUIREMENTS**

Designated Non-Financial Business and Professions (DNFBPs) Questionnaire (Refer to 'Instructions' for details on 'DNFBPs' and 'OGBs')  
 Does your work / business fall under the classification of a DNFBP? If 'Yes', accomplish 'Form A8'

Yes  No

Does your work/business provide service, process transactions, have transactions or related interests / relationships with any business or service provider in the online gaming industry? If 'Yes', accomplish 'Form A8'

Yes  No

Onboarding requirements for ALL Beneficial Owners, Primary Officers, and Authorized Signatories of the Business Entity.

- Any Individual Beneficial Owner with at least 20% ownership in the business, Primary Officers and Authorized Signatories must fill out 'Form A1-A2'.
- Any Individual Beneficial Owner with more than 10% ownership in the business and is obligated to pay taxes to the U.S. IRS because of their citizenship, residency, or other reasons such as meeting the 'Substantial Presence Test' must also fill out the 'Business A7 Form - Foreign Account Tax Compliance Act (FATCA) Due Diligence Form'. (Refer to 'Instructions' for details on the 'Substantial Presence Test')

**X. CUSTOMER UNDERTAKING**

I/We hereby agree that the terms of the Small Business Loan Application Form (hereafter referred to as SBLAF) and its attachments form part of this Business C8-C10 Form and are deemed an integral part hereof, my/our Conformance in the SBLAF is deemed restated for purposes of my application in this Business C8-C10 Form and that the representations, warranties, and undertakings under this Business C8-C10 Form shall be in addition to those provided in the SBLAF.

I/We hereby certify that all information and documents given in this Business C8-C10 Form and in the SBLAF are true and correct. I/We authorize the relevant Consumer Banking Unit/s to update or cause the updating of the information in the Business A1-A2 Form based on the information or documents provided by me/us. I/We understand that non-disclosure and/or falsification of information and documents herein required shall be grounds for the disapproval of my/our application, a default of my/our loan, and/or legal action against me/us.

1. The Borrower hereby certifies that the information contained herein is/are true and correct and shall form part of the loan documents and the signatures indicated herein are genuine. Any information given by the Borrower or other persons authorized by the Borrower, which is not true or accurate, will automatically cause BDO Unibank, Inc. (BDO) to reject the Borrower's loan application or cancel its approval.

2. The Borrower authorizes BDO to obtain relevant information as it may require concerning this application from other institutions/persons. All information obtained by or provided to BDO pursuant to this application shall be BDO's property whether or not the loan is granted.

3. The Borrower agrees that this loan application shall be subject to BSP circulars, rules, regulations and policies of BDO and undertake to comply with/submit all the loan requirements.

4. The Borrower hereby waives confidentiality of client information including without limitation, the provisions of Republic Act Nos. 9510 (Credit Information System Act), 1405 (Secrecy of Bank Deposit Act), 6426 (Foreign Currency Deposit Act), 10173 (Data Privacy Act of 2012), and Sec. 55.1b of Republic Act No. 8791 (General Banking Law) and any law relating to the secrecy of bank deposits. The Borrower authorizes BDO to: (a) pursuant to BSP Circular no. 472 Series of 2005 as implemented by BIR Revenue Regulation RR-4 2005, conduct random verification with the Bureau of Internal Revenue in order to establish authenticity of the ITR, accompanying financial statements and such other documents/information/data submitted by the Borrower, and/or (b) obtain or disclose such information regarding the Borrower or the loan/credit facilities applied for hereunder to any party as BDO may deem necessary (including without limitation, BDO Insurance Brokers Inc.) or as may be required or allowed by applicable laws, rules and regulations.

5. The Borrower authorizes BDO to conduct, through its representative accredited appraisers, an appraisal of any or all of the collateral to be used for this loan. The Borrower also agrees that the appraisal report will be forwarded directly to the Bank for its sole use only. This is to authorize the Bank to debit account # \_\_\_\_\_ for appraisal fees in the amount of P\_\_\_\_\_.

6. Any payment of bank fees (appraisal fee, mortgage registration expenses, insurance premium, DST, notarial fee, handling fee, cancellation fee, and other amounts as may be required upon loan application and/or for the release of loan proceeds) should only be through a BDO branch. Payments made other than through a BDO branch shall not be honored or recognized. Payments on principal and interest shall be made through the modes of payment as may be indicated in the appropriate loan document executed by the Borrower in favor of BDO.

7. In case of disapproval, the Borrower understands that BDO is under no obligation to disclose the reason/s for such disapproval.

8. The Borrower further certifies that the proceeds of the loan, if this application is approved, will be used solely for the purpose stated in this application.

9. The Borrower hereby authorizes BDO to send notices and announcements to the Borrower as BDO may deem proper, including without limitation, information regarding the status of the Borrower's loan application and details concerning the Borrower's approved/availed loan, via email, as well as broadcast messaging service, multi media messaging service, and/or short messaging service as these terms are defined in the regulations of the National Telecommunications Commission (NTC). The Borrower agrees to hold BDO free and harmless against any loss, injury or damage that the Borrower may suffer in relation to any notification/announcement sent by BDO to the Borrower in the format stated herein. It is agreed and understood that unless and until BDO is in receipt of written notice from the Borrower not to be sent such messages, the Borrower's authority as given herein shall be deemed continuing, valid and effective.

10. The Borrower hereby agrees that BDO may allow its subsidiaries, affiliates and third parties selected by BDO to offer its products and services to the Borrower through mail, email, fax, SMS or other means of communication. For this purpose, the Borrower further agrees that BDO may transfer and disclose selected Borrower's information to its subsidiaries, affiliates and third parties selected by BDO.

11. The undersigned hereby represent/s that they are duly authorized to transact with BDO and execute and deliver this document for and in behalf of the Borrower.

Signature over Printed Name and Title/Position

Date Signed (mm/dd/yyyy)

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Unit / Branch

Developer / Dealer

Referrer

Account Officer

With Broker

Broker Name and Signature

Program / Promotion

Date (mm / dd / yyyy)

Others

Yes

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No

**GENERAL INSTRUCTIONS**

1. These instructions are provided to guide you in filling up the Standard Business Loan Application Form (SBLAF), specifically when filling up 'Nature of Business', where a PSIC Reference is necessary.
2. Provide accurate and detailed information to ensure regulatory compliance and determine the applicability of due diligence, where necessary.

**NATURE OF WORK / BUSINESS (BASED ON PSIC REFERENCE)**

Indicate all relevant industries where you derive your income or assets from. Refer to the general categories and specific codes and descriptions below for your entry. Notes on entries can be found at the back of this Instruction Sheet. You may input multiple codes where applicable. (ex. ABC, DEF, GHI)

**Professional, Scientific, and Technical Services**

ACT	Accounting / Auditing / Tax Practice Services
LEG	Legal Services
ANE	Architecture / Engineering
ADV	Advertising / Marketing
SVC	Other Professional Services / Consultancy / Coaching

**Finance and Insurance**

PWN	Pawnshop
LDG	Lending
MSE	Money Service Business - Electronic Money Issuer
MSV	Money Service Business - Virtual Currency Exchange
MSR	Money Service Business - Remittance Transfer Company
MSF	Money Service Business - Foreign Exchange Dealer / Money Changer
BAN	Banking
INS	Insurance
SBD	Securities Broker / Dealer

**Construction and Civil Engineering**

CON	Construction and Civil Engineering
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**Real Estate Brokerage and Sales**

REL	Real Estate Brokerage and Sales
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**Media, Arts, Sports and Recreation**

MED	Media
ENT	Arts / Entertainment / Recreation
SPO	Sports / eSports
GAM	Gambling / Casino / eGames

**Healthcare and Social Work**

HEA	Healthcare (Doctor, Dentist, Nurse, Psychiatrist and others)
SOC	Social Work / Non-Government and Non-Profit Organizations

**Education**

EDU	Education / Online Education
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**Accommodation and Food Services**

AFS	Hotel / Accommodation / Restaurant / Food Services
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**Administrative and Other Support Service Activities**

TRA	Travel / Travel Agencies
AGY	Employment Agency / Human Resources
BPO	Business Process Outsourcing
SEC	Security Agency / Services

**Private Household and Household Staff**

HOU	Private Household / Household Employee / Household Staff
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**Information and Communication**

COM	Information / Communication / Telecommunication
PUB	Publishing / Printing
ICT	Robotics / AI / Cloud / Data Engineering / Software Development / Cybersecurity

**Manufacturing**

MFG	Manufacturing / Packaging
MFF	Manufacturing / Trading of Firearms and Ammunition

**Dealerships, Trading, Selling and Repair Services**

ART	Art / Antiques Dealership
CAR	Car / Boat / Plane Dealership
JEW	Jewelry / Precious Metals / Precious Stones Dealership
WRT	Wholesale / Retail Trade (Distribution & Sales) / E-Commerce / Online Selling
REP	Repair Services

**Transportation and Storage**

TRN	Transportation (Land, Sea and Air)
SHI	Shipping / Cargo / Storage
SEA	Seaman / Seafarer

**Agriculture, Forestry, and Fishing**

AGR	Agriculture / Fishing
FOR	Forestry

**Mining and Quarrying**

MIN	Mining / Quarrying
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**Electricity, Oil and Gas**

UTL	Electric Utilities
OIL	Oil / Gasoline

**Water Supply, Sewerage and Waste Management**

WAT	Water Supply / Sewerage / Waste Management
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**Public Administration and Peace and Order**

MIL	Peace and Order (Military, Police, Fireman, Jail Warden and Others)
PAD	Public Administration / Government

**Embassies and Diplomatic Services**

EMB	Embassies / Diplomatic Missions / Attached Offices
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**Other Service Activities**

OTS	Other Service Activities (Hairdresser, Manicurist, Masseuse and others)
RLG	Religious Organization

**Special Nature of Work / Business**

DFP	Designated Non Financial Business And Professions (DNFBP) <sup>1</sup>
OGB	Direct OGB / POGO Licensee and Authorized Gaming Agent <sup>2</sup>
OGI	Indirect OGB / POGO Allied Service Provider

## NOTES ON NATURE OF WORK / BUSINESS

<sup>1</sup>Designated Non-Financial Business and Professions (DNFBP)

As covered persons, the following Designated Non-Financial Businesses and Professions (DNFBPs) are required to declare their engagement as a DNFBP and submit the Certificate of Registration issued by the AMLC:

1. Dealers of jewelry, precious metals, and precious stones
2. Company service providers which, as a business, provide any of the following services to third parties: (a) acting as a formation agent of juridical persons; (b) acting as (or arranging for another person to act as) a director or corporate secretary of a company, a partner of a partnership, or a similar position in relation to other juridical persons; (c) providing a registered office, business address or accommodation, correspondence or administrative address for a company, a partnership or any other legal person or arrangement; and (d) acting as (or arranging for another person to act as) a nominee shareholder for another person; and
3. Persons, including lawyers and accountants, who provide any of the following services: (a) managing of client money, securities or other assets; (b) management of bank, savings, securities or accounts; (c) organization of contributions for the creation, operation or management of companies; and (d) creation, operation or management of juridical persons or arrangements, and buying and selling business entities.
4. Real Estate Brokers and Developers;
5. Offshore Gaming Operators (OGO) and Offshore Gaming Operator Service Provider (OGO SP)

<sup>2</sup>Online Gaming Businesses (OGB)

As covered persons, Online Gaming Businesses with 'Direct engagement' and 'Indirect engagement' to Online Gaming are required to declare their engagement in the industry and submit the required documents from PAGCOR, as needed.

'Direct engagement' in Online Gaming refers to offshore entities with a Philippine Offshore Gaming license granted by PAGCOR to primarily engage in Online Gaming, while 'Indirect engagement' in Online Gaming refers to Philippine entities or persons accredited by PAGCOR to provide allied support services and / or components of offshore gaming operations to Philippine Offshore Gaming Operators (POGOs) such as Customer Relations, Strategic Support, Information Technology, Gaming Software Platforms, and Live Studio and Streaming Providers.

Business Process Outsourcing Providers (BPOs) that are servicing legitimately licensed gaming operators abroad and do not in any way handle betting but purely product marketing and customer relations and are not servicing any of PAGCOR POGO licensees and have at least 90% Filipino workforce are also classified as having an 'Indirect Engagement' in Online Gaming.