Update Mobile Number or Email Address via BDO Personal Online Banking (Website)

通过BDO个人网上银行（网站）更新手机号码或电子邮件地址

- **ATM activation is required for this request. If you do not have an ATM card, please visit your branch to request for one.**
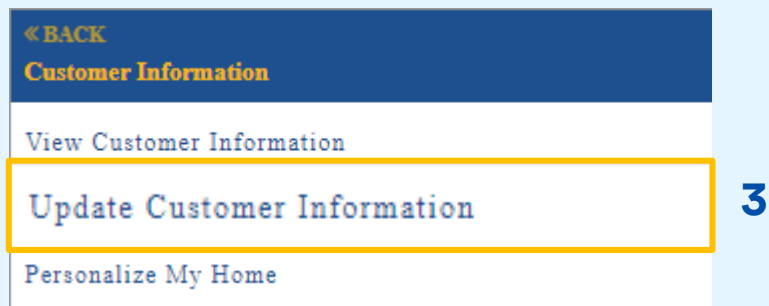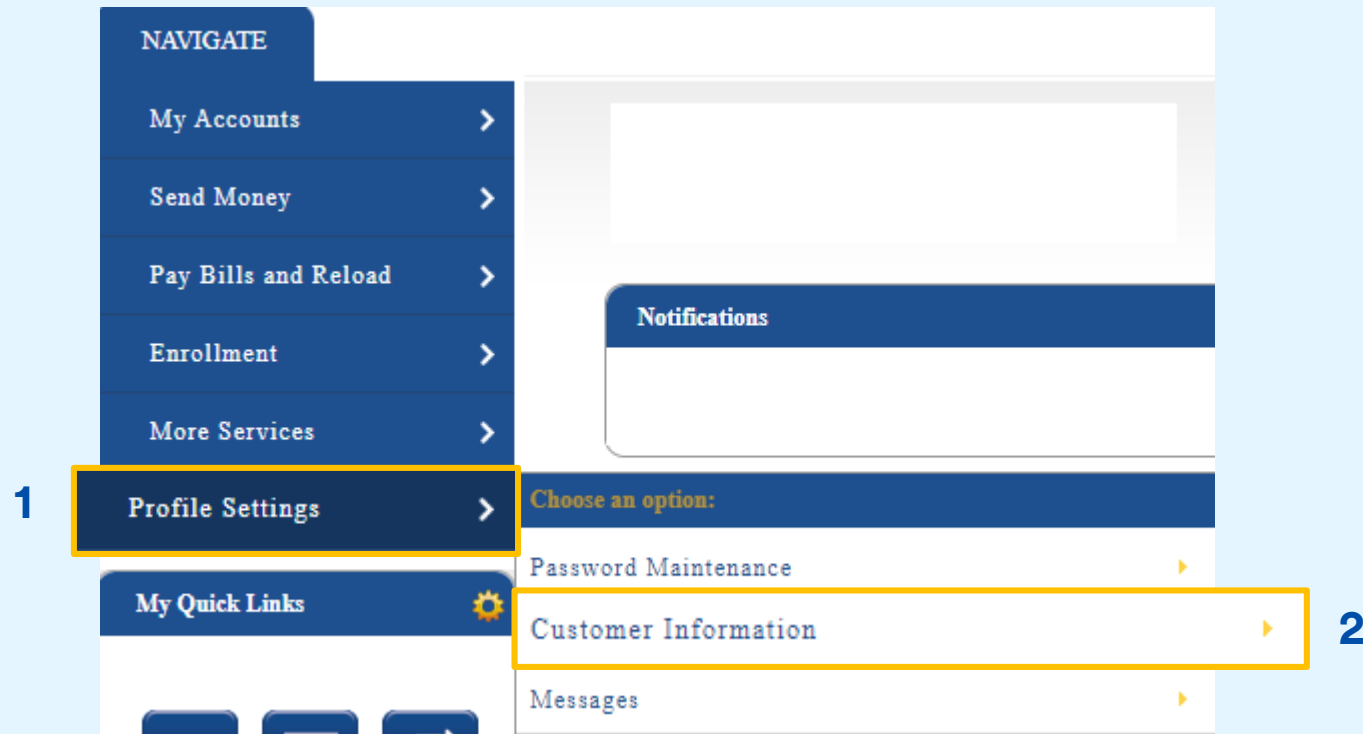
  该请求需要通过BDO ATM激活。如您没有提款卡，请亲临分行申请

- **For clients with enrolled credit cards only and those residing abroad, please call BDO Customer Contact Center to update your information.**

  仅持有已注册信用卡和目前居住在国外的客户，请致电BDO客户联络中心更新您的信息

- **This request will also update your Credit Card information**

  此请求还将更新您的信用卡信息

Log in to BDO Personal Online Banking via BDO Website.
通过网站登录BDO个人网上银行

1. **Click "Profile Settings" under the Navigate tab.**

   在导航（Navigate）选项中，点击"配置设置（Profile Settings）"

2. **Click "Customer Information"**

   然后点击"客户信息 (Customer Information)"

3. **Choose "Update Customer Information"**

   选择"更新客户信息 (Update Customer Information)"

4. Tick the button beside (which one you wish to update, or both)

勾选旁边的按钮（您想更新的选项，或两项同时）

5. Enter the new mobile number and/or email address you wish to use

输入您要使用的新手机号码和/或电子邮件地址

6. Click "Submit"

点击 "提交 (Submit)"

Confirmation will appear. Please take note of the instruction and the Activation Code. If you are updating mobile number, you will also receive the Activation Code sent via SMS to the existing registered number.

将出现确认页面。请记下说明和激活码。如您正在更新手机号码，还将收到通过短信发送到现有注册号码的激活码。

1. **Go to Any BDO ATM Machine and bring any active BDO ATM Card registered in your online banking.**

   前往任何BDO自动柜员机，并携带任何已在网上银行注册的BDO自动柜员机卡。

2. **Select "Other Services" > "Activate Electronic Banking"**

   选择"其他服务（Other Services）" > "激活电子银行（Activate Electronic Banking）"

3. **Enter your ATM Card PIN**

   输入提款卡密码

4. **Enter the Activation Code provided**

   输入提供的激活码

5. **System will complete the updating within 2 hours**

   系统将在2小时内完成更新