

Customer Code

Full Name

Date

\_\_\_\_\_

Change in Nominated Beneficiary Account

From

To

\_\_\_\_\_

Closure of BDO Securities Corporation Settlement Account due to any of the following:

Change in Beneficiary Account under a different Branch of Account

Closure of BDO Securities Corporation Online Trading Account

Closure of BDO Securities Trading account

Online Trading Account

Non-online trading account

Merge Account (Strictly NO change in beneficial owners) - For Non-Online Clients Only

To BDO Securities Corporation Customer Code

From Customer Code (Surviving Account)

\_\_\_\_\_

Change in Mailing Address - For Corporate/Institutional Accounts and Non-Online Retail Clients only

From

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Change in Account Name - Change to For Corporate/Institutional Accounts and Non-Online Retail Clients only

1. For change in Account Name from Maiden Name to Married Name, pls. submit the following:

- a. Certified true copy of Marriage Certificate
- b. Photocopy of 2 Valid and Unexpired IDs (bearing the new signature)
- c. Signature Card

2. For change in Account Name for Corporate/Institutional Accounts, pls. submit the following:

- a. Amended Articles of Incorporation and By Laws
- b. Latest GIS
- c. Amended SEC and BIR Registrations

From

To

\_\_\_\_\_  
\_\_\_\_\_

Change of Account Holder/s (Add/Delete/Others)

- Please attach duly signed "Cashless Letter" document.
- For Additional account holder/s: Complete Account Opening Documents for the NEW account holder/s.
- ALL existing account holder/s must sign
- For Deletion of account holder/s: ALL existing and deleted account holder/s must sign

From

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Change in standing settlement instruction/account

From

To

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Others

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All other terms and conditions of the Securities Agreement not inconsistent herewith are hereby adopted and made integral parts hereof and shall remain binding and effective between parties.

\_\_\_\_\_  
Signature of Account Holder Above Printed Name

\_\_\_\_\_  
Signature Verified By

**To Be Filled Up By BDO Securities Corporation Only**

Processed by \_\_\_\_\_ Date \_\_\_\_\_

Approved by \_\_\_\_\_ Date \_\_\_\_\_