

# Offer To Buy & Buyer's Profile

Chattel Sales – For Partnership / Corporation



## VEHICLE / CHATTEL DESCRIPTION

Model/Type: \_\_\_\_\_ Plate No./Conduction Sticker No.: \_\_\_\_\_

## OFFER TERMS AND CONDITIONS

*I/We hereby offer to purchase the property described above under the following terms & conditions:*

**CASH**  **LOAN TAKE-OUT** 30% downpayment/equity, 70% balance thru BDO Auto Loan Financing (subject to credit approval)

Offered Price: \_\_\_\_\_ Php Offered Price: \_\_\_\_\_ Php

## CORPORATE BUYER/s INFORMATION

Business Name: \_\_\_\_\_ Nature of Business: \_\_\_\_\_  
Business Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Contact No. : \_\_\_\_\_ SEC Registration No. : \_\_\_\_\_  
Date of Registration/Incorporation: \_\_\_\_\_ Business Type:  Partnership  Corporation  
Place of Registration/Incorporation: \_\_\_\_\_ Last ITR Paid (Amount / Year) : \_\_\_\_\_ TIN: \_\_\_\_\_ SSS No.: \_\_\_\_\_

### Beneficial Owner/Partner/Officer Info

### Beneficial Owner/Partner/Officer Info

(Last Name, First Name, Middle Name) \_\_\_\_\_ (Last Name, First Name, Middle Name) \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
Nationality: \_\_\_\_\_ Civil Status: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_ Nationality: \_\_\_\_\_ Civil Status: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_  
Present Address: \_\_\_\_\_ Present Address: \_\_\_\_\_  
Permanent Address: \_\_\_\_\_ Permanent Address: \_\_\_\_\_  
Mobile No./Tel No: \_\_\_\_\_ E-mail Add: \_\_\_\_\_ Mobile No./Tel No: \_\_\_\_\_ E-mail Add: \_\_\_\_\_  
Nature of Work/Business: \_\_\_\_\_ Nature of Work/Business: \_\_\_\_\_  
Source of Funds: \_\_\_\_\_ Source of Funds: \_\_\_\_\_  
SSS/GSIS No. : \_\_\_\_\_ TIN: \_\_\_\_\_ SSS/GSIS No. : \_\_\_\_\_ TIN: \_\_\_\_\_

### Authorized Signatory Info

### Authorized Signatory Info

(Last Name, First Name, Middle Name) \_\_\_\_\_ (Last Name, First Name, Middle Name) \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
Nationality: \_\_\_\_\_ Civil Status: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_ Nationality: \_\_\_\_\_ Civil Status: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_  
Present Address: \_\_\_\_\_ Present Address: \_\_\_\_\_  
Permanent Address: \_\_\_\_\_ Permanent Address: \_\_\_\_\_  
Mobile No./Tel No: \_\_\_\_\_ E-mail Add: \_\_\_\_\_ Mobile No./Tel No: \_\_\_\_\_ E-mail Add: \_\_\_\_\_  
Nature of Work/Business: \_\_\_\_\_ Nature of Work/Business: \_\_\_\_\_  
Source of Funds: \_\_\_\_\_ Source of Funds: \_\_\_\_\_  
SSS/GSIS No. : \_\_\_\_\_ TIN: \_\_\_\_\_ SSS/GSIS No. : \_\_\_\_\_ TIN: \_\_\_\_\_

### INCOME DETAILS (MONTHLY)

GROSS ANNUAL INCOME  P1-P100K  >P100K-P1M  >P1M-P5M  >P5M  Not Applicable

### BANK ACCOUNT DETAILS

Deposits

BANK	BRANCH	TYPE & ACCOUNT NO
<b>BDO Account</b> BDO Unibank, Inc		
<b>Other Bank:</b>		

### SIGNATURES of BUYER/S

Signature over Printed name of Authorized Signatory  Signature over Printed name of Authorized Signatory 

### REFERRER:

Name: \_\_\_\_\_ Last name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Branch: \_\_\_\_\_  
Address: \_\_\_\_\_  
BDO Employee:  YES  NO Position: \_\_\_\_\_ BDO Employee. No.: \_\_\_\_\_ TIN: \_\_\_\_\_

## OTHER CONDITIONS:

- 1 This Offer to Buy Form and the terms hereof ("Offer") are subject to BDO Unibank Inc.'s ("BDO") approval. Sale shall be on "AS IS, WHERE IS" basis. BDO shall not be responsible for adverse conditions of the vehicle that the Buyer may discover after the sale. Hence, Buyer should take every opportunity to conduct "due diligence" on the physical condition, documentation and history of the unit before submitting this Offer.
- 2 Reservation fee payment via CHECK in the amount of P10,000 for purchase of vehicles. For non-vehicles\* payment of reservation fee in the amount of Php\_\_\_\_\_ of the Offer Price, should be simultaneous with the submission of this offer to BDO. Otherwise, BDO shall have the right to reject this offer
- 3 Upon BDO's approval of this Offer, the Reservation Fee shall be deposited and shall automatically form part of the Purchase Price and the full balance must be paid within five (5) business days from receipt of BDO's approval notification. Should BDO disapprove the Offer or the Auto Loan application, the Reservation Fee will be returned to the Buyer within thirty (30) business days from receipt of the advise of disapproval. Unclaimed checks within the prescribed period shall be marked "CANCELLED".
- 4 If the purchase is thru BDO Auto Loan, Buyer shall comply with all the requirements of BDO Consumer Banking Group (BDO-CBG) and shall submit the Auto Loan Application to BDO-CBG within five (5) business days from submission of the Offer; otherwise BDO shall have the right not to consider this Offer and forfeit the Reservation Fee.
- 5 Should the offer be withdrawn or canceled for any reason, despite BDO's approval, the reservation fee shall be forfeited in favor of BDO, without need of further notice to the Buyer.
- 6 The BUYER hereby undertakes to cause the (a) cancellation of the existing mortgage, (b) transfer of ownership, (c) renewal of registration, and (d) vehicle insurance, all at the BUYER's sole expense, within 60 days from the BUYER's receipt of the original Certificate of Registration (CRE), Official Receipt (OR), and other collateral documents. In case of the BUYER's failure to execute the foregoing, the BUYER hereby expressly indemnifies and holds the SELLER, its directors, officers, employees and assigns, free and harmless from any and all claims, damages, suit and causes of action that may arise in connection therewith. All concerns of the BUYER after the 60-day period from the receipt of original documents will no longer be entertained by the SELLER.
- 7 Buyer confirms that the information he/she provides in this Offer is true and correct and authorizes BDO to verify said information. Buyer agrees that falsification of any information shall be ground for cancellation or rescission of the sale. Buyer further agrees that no refund nor change of vehicle shall be given to the Buyer in such an eventuality.
- 8 The Buyer shall pay an administration fee of Five Thousand Pesos (P5,000) in case of re-documentation due to misrepresentation or change of buyer's name. Buyer further agrees that no refund nor change of vehicle shall be given to the Buyer in such an eventuality.
- 9 All Offers are subject to Bank's management approval. BDO reserves the right to reject any offer or bid.
- 10 This supercedes all other Offer to Buy Form prior to February 8, 2024.

\*Non-vehicles refer to machinery, equipment, furniture and clubshares.

## UNDERTAKING

- The buyer hereby certifies that the information contained herein is/are true and correct and the signatures indicated herein are genuine.
- The buyer hereby authorize BDO Unibank, Inc. and its authorized representative/s to conduct credit verification.
- The buyer hereby waives confidentiality of client information including without limitation to 1405 (Secrecy of Bank Deposit Act), 6426 (Foreign Currency deposit Act), 10173 (Data Privacy Act of 2012) and Sec 55.1b of Republic Act No. 8791 (General Banking Law) and the law relating to the secrecy of Bank deposits for purposes of Credit Checking.

In compliance with the requirements of the Data Privacy Act, I hereby give my consent to the BDO Group, consisting of BDO Unibank, Inc. and its subsidiaries [the members of the BDO Group may be accessed at [<https://www.bdo.com.ph/privacy-statement>], to process, collect, store, my personal information or sensitive personal information obtained from me in the course of my transaction/s with the BDO Group. I understand and agree that these information may be disclosed or shared by BDO Group to its members for know-your-client, cross-selling, marketing, or profiling (manual or automatic) purposes to offer and provide new or related products and services of the BDO Group. Further, I hereby give my consent to any member of the BDO Group to process, collect, use, store, share or disclose my personal information or sensitive personal information to third parties for legitimate purposes, or to provide services to me or implement transactions which I may request, allow, or authorize.

I confirm that I understand and agree that my information may continue to be processed, collected, used, stored, or disclosed for ten (10) years from my last transaction date with any member of the BDO Group or until the expiration of the retention limits set by applicable laws, whichever comes later.

I hereby acknowledge and understand that should I wish to withdraw my consent to receive information about new or related products and services of the BDO Group, or to access, update, or correct certain personal data as set out in this form, I may communicate directly with the relevant member of the BDO Group's Data Protection Officer through the email address found at [<https://www.bdo.com.ph/privacy-statement>]. I further acknowledge and understand that I may access and view the BDO Group's Data Privacy Statement at [<https://www.bdo.com.ph/privacy-statement>] or obtain a copy thereof from the office or branch of the relevant member of the BDO Group.



Signature over Printed name of Authorized Signatory



Signature over Printed name of Authorized Signatory

BDO Unibank Inc. is regulated by the Bangko Sentral ng Pilipinas <<https://www.bsp.gov.ph>>

For concerns, please visit any BDO branch near you or reach us through any of the channels listed in the Consumer Assistance page of our website <<https://www.bdo.com.ph/consumer-assistance>>

## KYC Questionnaire:

**1. I came to know about the property through:**

BDO Website  
 Online Partners (Automart.Ph, Carblitz Trading Corp., Carbay Philippines)  
 Newsprint, Poster, For Sale sign at the site  
 Social Media (Facebook)  
 Referred by Agent \_\_\_\_\_  
(Name of Agent/Referror)  
 Referred by Branch \_\_\_\_\_  
(Branch Name) By: \_\_\_\_\_  
(Name of Branch Employee)  
 Referred by BDO Employee \_\_\_\_\_  
(Name of Employee) \_\_\_\_\_  
Contact Number

**2. Purpose of Purchase:**

**3. Source of fund for this Purchase:**

**4. First Time buyer with BDO?**  Yes  No  
 If **NO**, please give details of previous property Purchased: \_\_\_\_\_

**5. Is the Buyer, including immediate family members (spouse, parents, siblings, children, and spouse's parents or siblings) holding position in the Government, elected or not?**  Yes  No  
 If **YES**, Name of Immediate Family Member and Position \_\_\_\_\_ Government Agency \_\_\_\_\_ Relationship \_\_\_\_\_

**6. Is Buyer engaged with Money Service Business (MSB)?**  Yes  No If **YES**, Check Type  Foreign Exchange Dealer (FXD)  Money Changer (MC)  Remittance Agent (RA)

**7. BDO Credit Card Holder?**  Yes  No

**8. BDO Branch nearest to present address (Park Branch Name)** \_\_\_\_\_

### REQUIREMENTS/DOCUMENTS CHECKLIST

**INITIAL REQUIREMENTS:**

Fully-Accomplished Offer to Buy (OTB) form  
 Two (2) clear copies of Government Issued IDs with picture and signature (with 3 specimen signatures)  
 Check (Personal or Manager's Check) amounting to P10,000.00 as Reservation Fee

**OTHER REQUIRED DOCUMENTS:**

**Authorized Signatory (1)** Submitted Valid Ids: \_\_\_\_\_  
 **Authorized Signatory (2)** Submitted Valid Ids: \_\_\_\_\_  
**Valid ID: [Passport, PRC, SSS/GSIS, Voter's ID, Unified M-P, Driver's License](#)**

Board Resolution / Secretary's Certificate (authorizing the purchase of the specific property and designating the authorized signatories thereto) – [Please request for BDO template](#)  
 SEC Certified True Copy of Articles of Incorporation / SEC Certificate of Registration of Articles Incorporation  
 SEC Certified True Copy of By-Laws & SEC Certification of Filing of By-Laws  
 SEC Certified True Copy of Latest General Information Sheet of the Corporation & its Directors  
 Latest Audited Financial Statements / In House Figures  
 TIN of corp/partnership and signatories

*Note: Additional documents shall be required, as applicable/ necessary (e.g., FATCA documents, certifications).*

### SIGNATURES of BUYER/S

 Signature over Printed name of Authorized Signatory	 Signature over Printed name of Authorized Signatory
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# RELATED PARTY QUESTIONNAIRE (Authorized Signatory)

Name of the Client / Counterparty: \_\_\_\_\_

Date Accomplished: \_\_\_\_\_

1. Are you a director, officer or stockholder of BDO and/or affiliated companies?  Yes  No

If YES, please specify the following:

Company Name: \_\_\_\_\_  Director  Officer  Stockholder

Company Name: \_\_\_\_\_  Director  Officer  Stockholder

Company Name: \_\_\_\_\_  Director  Officer  Stockholder

For stockholders: Do you own shares of stocks of BDO and/or affiliated companies, collectively with your spouse and/or relatives within the first degree of consanguinity or affinity, or relative by legal adoption?  Yes  No

If YES, please specify the following:

Name of Co-owner: \_\_\_\_\_ Relationship: \_\_\_\_\_

2. Are you a spouse or a first degree relative, i.e., parent or child (biological, legally adopted, or in-law) of a Director, Officer, Stockholder of BDO and/or affiliated companies?  Yes  No

If YES, please specify the following: *(Please attach additional sheets as necessary.)*

Name of Relative

Company Name

\_\_\_\_\_  
Last Name First Name Middle Name

\_\_\_\_\_  
Last Name First Name Middle Name

\_\_\_\_\_  
Last Name First Name Middle Name

3. Are you a second degree relative, i.e., grandparent, brother, sister, grandchild (biological, legally adopted, or in-law) of a Director, Officer, Stockholder of BDO and/or affiliated companies?  Yes  No

If YES, please specify the following: *(Please attach additional sheets as necessary.)*

Name of Relative

Company Name

\_\_\_\_\_  
Last Name First Name Middle Name

\_\_\_\_\_  
Last Name First Name Middle Name

\_\_\_\_\_  
Last Name First Name Middle Name

Accomplished by:

\_\_\_\_\_  
Signature Over Printed Name



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Name of the Client / Counterparty: \_\_\_\_\_  
 Date Accomplished: \_\_\_\_\_

1. Are you a director, officer or stockholder of BDO and/or affiliated companies?  Yes  No

If YES, please specify the following:

Company Name: \_\_\_\_\_  Director  Officer  Stockholder

Company Name: \_\_\_\_\_  Director  Officer  Stockholder

Company Name: \_\_\_\_\_  Director  Officer  Stockholder

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If YES, please specify the following: *(Please attach additional sheets as necessary.)*

Name of Relative			Company Name
_____ Last Name	_____ First Name	_____ Middle Name	_____
_____ Last Name	_____ First Name	_____ Middle Name	_____
_____ Last Name	_____ First Name	_____ Middle Name	_____

3. Are you a second degree relative, i.e., grandparent, brother, sister, grandchild (biological, legally adopted, or in-law) of a Director, Officer, Stockholder of BDO and/or affiliated companies?  Yes  No

If YES, please specify the following: *(Please attach additional sheets as necessary.)*

Name of Relative			Company Name
_____ Last Name	_____ First Name	_____ Middle Name	_____
_____ Last Name	_____ First Name	_____ Middle Name	_____
_____ Last Name	_____ First Name	_____ Middle Name	_____

Accomplished by: \_\_\_\_\_  
 Signature Over Printed Name 