

BDO Unibank, Inc (Singapore Branch) 20 Cecil Street, #02-06 PLUS, Singapore 049705 | Tel. No.: +65 62601500

### CUSTOMER'S PERSONAL DATA

Name	Prefix	Last Name	First Name	Middle Name	Suffix
Date of Birth (mm/dd/yyyy)	Place of Birth (City/Town; Province)		Gender	Nationality	
			<input type="checkbox"/> Male	<input type="checkbox"/> Female	
Email Address	Marital Status				
			<input type="checkbox"/> Single	<input type="checkbox"/> Married	<input type="checkbox"/> Separated <input type="checkbox"/> Widow/er
Contact Number(s)	Home	Office	Mobile	Fax	Home Office Mobile Fax
Residential Address					Preferred Mailing Address
Mailing Address					<input type="checkbox"/> Present <input type="checkbox"/> Permanent
Occupation	Nature of Employer's Business		Source of Funds		
			<input type="checkbox"/> Salary / Wage	<input type="checkbox"/> Bank Deposits	
Employer's Name			Employer's Contact No.	<input type="checkbox"/> Pension <input type="checkbox"/> Others _____	
Employer's Address	No.	Street	District/Town	City	Province / Country ZIP Code

### BENEFICIARY'S INFORMATION (1)

Name	Prefix	Last Name	First Name	Middle Name	Suffix	Same with Remitter <input type="checkbox"/>
Email Address						Relationship to Sender (please specify)
Date of Birth (mm/dd/yyyy)	Place of Birth (City/Town; Province)		Gender	Nationality		
			<input type="checkbox"/> Male	<input type="checkbox"/> Female		
Contact Number(s)	Home	Office	Mobile	Fax	Home Office Mobile Fax	

### PAYMENT INSTRUCTIONS

Principal Amount	Landed Amount	Message			
Service Type					
<input type="checkbox"/> Credit to BDO Unibank	<input type="checkbox"/> Credit to Other Bank	<input type="checkbox"/> Pick-up	<input type="checkbox"/> Bills Payment	<input type="checkbox"/> Others _____	
Bank Name			Account Number:		
Purpose of Remittance					
<input type="checkbox"/> Savings	<input type="checkbox"/> Family Expenses	<input type="checkbox"/> Bills Payment	<input type="checkbox"/> Investment		
<input type="checkbox"/> Amortization/Loan Payment	<input type="checkbox"/> Others _____				

### BENEFICIARY'S INFORMATION (2)

Name	Prefix	Last Name	First Name	Middle Name	Suffix	Same with Remitter <input type="checkbox"/>
Email Address						Relationship to Sender (please specify)
Date of Birth (mm/dd/yyyy)	Place of Birth (City/Town; Province)		Gender	Nationality		
			<input type="checkbox"/> Male	<input type="checkbox"/> Female		
Contact Number(s)	Home	Office	Mobile	Fax	Home Office Mobile Fax	

## PAYMENT INSTRUCTIONS

Principal Amount	Landed Amount	Message
Service Type <input type="checkbox"/> Credit to BDO Unibank <input type="checkbox"/> Credit to Other Bank <input type="checkbox"/> Pick-up <input type="checkbox"/> Bills Payment <input type="checkbox"/> Others _____		
Bank Name _____		Account Number: _____
Purpose of Remittance <input type="checkbox"/> Savings <input type="checkbox"/> Family Expenses <input type="checkbox"/> Bills Payment <input type="checkbox"/> Investment <input type="checkbox"/> Amortization/Loan Payment <input type="checkbox"/> Others _____		

I hereby confirm the truthfulness of all data and information provided in the Remittance Application Form. I further acknowledge that I am fully aware of the requirement to disclose my real identity, residence address, qualifications, and other personal circumstances herein called for, as these are material and principal considerations for you to agree to enter into this contract with me. I understand that BDO Unibank, Inc (Singapore Branch) is required by both Singapore and Philippine regulations to obtain the above information from me and retain this document and a copy of my identification document (ID).

I hereby agree that my non-disclosure or misrepresentation of any matter shall be considered a serious fraudulent act, upon which you may rescind or cancel any transaction undertaken, pursuant hereto at any time with or without notice to me whatsoever, without any liability or obligation on your part other than returning any balance which appears to my credit, minus such charges as you may impose.

\_\_\_\_\_  
Remitter's Signature

## For Internal Use Only

ID/s Presented	Driver's License	Passport	Remitter Profile
Resident Card			<input type="checkbox"/> OFW <input type="checkbox"/> Resident
Others (Please specify)		ID Expiry Date	<input type="checkbox"/> Others _____
RC	Date Encoded	Data Encoded by	Verified by
<input type="checkbox"/> N <input type="checkbox"/> H			
			Reviewed by
			Approved by

## REMITTANCE ACCEPTANCE FORM TERMS AND CONDITIONS

### I. GENERAL TERMS AND CONDITIONS

The first time a remitter ("Remitter") remits funds to a beneficiary ("Beneficiary") he/she is assigned an identification number to be used for all his/her succeeding transactions.

1. The Remitter signs this remittance agreement form and attests that all of the information contained herein are true and accurate. When signing this form, the Remitter confirms that he/she is fully informed of the terms and conditions of the remittance agreement and that these also apply to all his/her subsequent remittances.
2. It is the Remitter's responsibility to inform BDO Unibank, Inc. (Singapore Branch) (the "Bank") of any changes or updates to the information provided in this Remittance Acceptance Form, as well as, to provide any supporting documents proving such changes or updates.
3. Funds shall be transferred in favor of the beneficiary, using the Bank.
4. Funds shall be paid to the beneficiary in Philippine Peso or US Dollars, unless otherwise specified by the Remitter, in accordance with any relevant exchange control regulations. In the event that any restriction or control on the trading in or the convertibility or remittance of the currency of any remittance requested by the Remitter is imposed or introduced in the country in which such currency is issued or elsewhere, the Bank shall be entitled at any time, at the Bank's sole discretion and without requiring the Remitter's consent, to convert such remittance into a currency selected by the Bank at its sole discretion (at such rate and in such amount as the Bank may determine). The Remitter hereby agrees that the transmission or refund of such remittance in the converted currency shall be a full discharge of the Bank's obligations. The Remitter agrees to indemnify the Bank against all expenses incurred, and to pay all charges imposed by the Bank in connection with such conversion;
5. In the event any foreign exchange of currencies for the processing of the remittance requested for by the Remitter is required, including but not limited to the determination of the rates of the currencies involved and/or the conversion of currency of the funds to be

used for the remittance to another currency, the Bank shall be entitled at any time, at its sole discretion and without requiring the Remitter's consent, to determine such rates of the currencies involved and/or do such conversion of currency at such rate and for such amount as the Bank may determine.

6. The Remitter shall pay the Bank a fee for every remittance. The fees to be collected by the Bank shall be displayed prominently in the offices or desk of the Bank's offices.
7. The Bank observes the right to require additional information in order to effect the remittance transaction.
8. The Bank shall not be liable for (a) any delay in the delivery of funds to the beneficiary, due to omissions, incorrect or incomplete information furnished by the Remitter, delayed or non-transmissions of telexes, SWIFT messages or messages through other means of transmission; (b) any loss and/or damage arising out of any act or failure to act on the part of its correspondent bank(s) and/or its agent bank(s); (c) any loss and/or damage in connection with the relationship between the Remitter and the beneficiary or a third party, or between the beneficiary and a third party; (d) any loss and/or damage attributable to any law, regulation or restriction imposed in Singapore or any foreign country; and/or force majeure or any event occurring beyond the Bank's control. In the event that the Bank cannot deliver or process the remittance due to the aforementioned circumstances, and Remitter wishes for a refund of the remittance, the Bank will only refund the remitted amount NET of service fee.
9. The Remitter agrees that the Bank may at any time in its sole discretion refuse to process any instruction(s), without assigning any reason, from, or purporting to be from, the Remitter without being liable to the Remitter in any way whatsoever.
10. The Remitter shall fully indemnify the Bank from and against all actions, proceedings,

claims, demands, damages, losses, costs and/or expenses which the Bank may suffer, incur or sustain in respect of or by reason of or on account of the Bank acting in accordance with the Remitter's request herein, including but not limited to:

- (a) where the Bank acts on instructions from, or purporting to be from, the Remitter, and it is subsequently discovered that the instructions are fraudulent or unauthorised or negligently made or are otherwise invalid for any reason whatsoever; and/or
- (b) where there are errors and/or ambiguities arising in the transmission of instructions by the Remitter, save that the Remitter shall not be liable for damages, losses, costs and/or expenses arising as a direct consequence of the gross negligence or wilful default of the Bank's employees or agents.

11. Upon the actual receipt by the Bank from any of its correspondent banks and/or agent banks of a notice confirming a refund to the Remitter together with the funds to be refunded, the Bank shall compute the amount of the refund using the Bank's prevailing buying rate on the date of the refund (where applicable), and after deducting all charges and expenses incurred by the Bank and/or its correspondent banks and/or its agent banks in connection with the remittance and the refund, shall refund the net sum to the Remitter. Any refund shall be made subject to the laws and regulations of Singapore and of the relevant foreign country.
12. In the event of any subsequent demand(s) made on the Bank by its correspondent banks and/or its agent banks for the payment of expenses incurred in connection with any remittance(s), the Remitter shall be liable for all expenses, and shall promptly pay the same upon demand by the Bank. The Remitter further agrees that where the Bank makes

payment of any such expenses to its correspondent banks and/or its agent banks on behalf of the Remitter, the Remitter shall indemnify the Bank in full in respect of all such payment(s).

13. Any taxes, charges or duties levied by any governmental body or regulatory authority and resulting as an additional cost or expense to the Bank for transferring money shall be charged to the Remitter and may be deducted from the proceeds of the remittance;
14. These terms and conditions shall be governed and construed in all respects in accordance with the laws of the Republic of Singapore but in enforcing these terms and conditions, the Bank is at liberty to initiate and take actions or proceedings or otherwise against the Remitter in the Republic of Singapore or elsewhere as the Bank may deem fit, and the Remitter hereby agrees that where any actions or proceedings are initiated or taken in the Republic of Singapore, the Remitter hereby submits to the jurisdiction of the courts of the Republic of Singapore in all matters connected with your obligations and liabilities under or arising out of these terms and conditions.
15. Unless expressly provided to the contrary in these terms and conditions, a person who is not a party to these terms and conditions has no rights under the Contracts (Rights of Third Parties) Act, Chapter 53B of Singapore (as may be amended and substituted from time to time) to enforce or enjoy the benefit of any term in these terms and conditions. Notwithstanding any term in these terms and conditions, the consent of any third party is not required to vary (including to release or compromise any liability) or terminate any of these terms and conditions.

**II. DATA PRIVACY AND PROCESSING OF PERSONAL DATA**

The Remitter agrees and consents to the Bank collecting, using, disclosing and sharing amongst themselves the Remitter's personal data, and disclosing such personal data to any appropriate authority, beneficiary's bank, its correspondent banks and/or agent banks, the Bank's authorised service providers and relevant third parties for purposes reasonably required by the Bank to process the Remitter's application, as well as the purposes set out in the Bank's Data Privacy Statement, which is accessible at [www.bdounibank.com.sg](http://www.bdounibank.com.sg) or which may be provided to the Remitter upon request. The Remitter confirms that the Remitter has read and understood the Data Privacy Statement.

If the Remitter should withdraw the Remitter's consent to the processing or handling of the Remitter's personal data in respect of any purpose which the Bank may reasonably consider to be essential in order for the Bank to provide the Remitter with the products and/or services applied for, the Bank shall be entitled to treat the Remitter's product and/or service as having been terminated by the Remitter without any prejudice to any rights and remedies which it may have at law against the Remitter.

The Remitter represents to the Bank that were the Remitter to have submitted the personal data of third parties to the Bank, the Remitter confirms that the Remitter has obtained the consent of these third party individuals for the collection, use and disclosure of their personal data to the Bank, for purposes related to the processing of the Remitter's application.

The Remitter agrees that the Bank may inform the Remitter about the Bank's marketing information, promotional offers, advertisements, and surveys through the following means of communication:

Text Message	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Email	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Social Media	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Telephone call	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Post	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Others	_____	

**III. CUSTOMER COMPLAINT HANDLING**

The Customer may contact our Customer Service Department at +65 62601500 for any service comments, concerns, queries or suggestions. Note that calls made to our Customer Service Department or Customer Contact Center may be recorded for quality purposes, and Customer hereby consents to the recording of all calls he or she may make to the Customer Service Department or Customer Contact Center Hotlines.

**IV. ADDITIONAL INFORMATION**

The Bank reserves the right to request for additional information from the Remitter as necessary to comply with all relevant regulatory requirements and internal policies, including but not limited to Anti-Money Laundering and Counter Terrorist Financing Laws and Policies.

**V. CONFORME TO THE TERMS AND CONDITIONS, PERSONAL DATA PROCESSING, TELEPHONE RECORDING AND MARKETING INFORMATION**

Do you, the Remitter, agree to the terms and conditions set forth in Section I above and with the processing of personal data as described in Section II above?  Yes, I agree  No, I do not agree

I declare that I have hereby read and understood the above REMITTANCE ACCEPTANCE FORM TERMS AND CONDITIONS, and that all the information I have provided is accurate and true to the best of my knowledge.

I hereby agree that the above REMITTANCE ACCEPTANCE FORM TERMS AND CONDITIONS shall similarly apply to all future remittance amendments, cancellations, and change of beneficiaries which I may request from the Bank.

REMITTER'S PRINTED NAME

REMITTER'S SIGNATURE

DATE